Radio Project Checklist

* DJ Name
* Radio Station Name

Must be specified at the top of the script along with the name of each member, hour, & date.

* Radio Station Location
* Target Audience
* Introduction & conclusion that grabs audiences’ attention, gives station name & frequency, & DG names.
* 3 news stories between March 10, 2018 - today’s date
* 3 entertainment stories between March 10, 2018 – today’s date
* 1 sports story
* 3 sports scores
* 2 creative/funny/silly stories (must be original & school appropriate)
* Weather forecast including “today & tomorrow” (completed towards last day of script research)
* 1 commercial
* 1 master script that contains ALL the above portions
* Stories are summarized (answer the W-questions)
* The performance last between 6-7 minutes
* Script is in Calibri size 14 font
* There are NO pictures, graphs, or images included in script
* Copy of each original news story – turned in with final script
* Citation Page (citing 3 source used for the news stories)
* There is a copy of the script for **each member** of the group & **one** for Mrs. De Vrieze.  
  Date due:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_